



# WEEKLY MEETING PLANNER

	<i>start time</i>	<i>end time</i>	<i>task/item</i>
Meeting date: _____			
Leader: _____	<input type="text"/>	<input type="text"/>	_____
Host: _____	<input type="text"/>	<input type="text"/>	_____
Icebreaker: _____	<input type="text"/>	<input type="text"/>	_____
Prayer: _____	<input type="text"/>	<input type="text"/>	_____
Worship: _____	<input type="text"/>	<input type="text"/>	_____
Snacks: _____	<input type="text"/>	<input type="text"/>	_____
Childcare: _____	<input type="text"/>	<input type="text"/>	_____
Apprentice: _____	<input type="text"/>	<input type="text"/>	_____

**DESIRED OUTCOMES:**

*I want my group to KNOW...*

*I want my group to FEEL...*

*I want my group to DO...*

*I want my group to PLAN...*

**POST-MEETING SUMMARY:**

**AGENDA:**

*What worked well?*

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*What was weak?*

Attendance: \_\_\_\_\_

**PERSONAL STORIES:**

*Things we celebrated:*

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*Concerns:*

		<i>start time</i>	<i>end time</i>	<i>task/item</i>
Meeting date:	March 5, 2006			
Leader:	Ed	7:00	7:15	icebreaker (Julie)
Host:	the Smith's	7:15	7:20	opening prayer (Ed)
Icebreaker:	Julie	7:20	7:35	worship activity (Paul)
Prayer:	Kevin	7:35	8:10	study & discussion (Ed)
Worship:	Paul	8:10	8:25	prayer activity (Kevin)
Snacks:	Jessica	8:25	8:35	mission update (Ed)
Childcare:	none	8:35	9:00	snacks & fellowship (Jessica)
Apprentice:	Steve			

**DESIRED OUTCOMES:**

*I want my group to KNOW...*

The value of a life of worship and what that looks like.

*I want my group to FEEL...*

Close to God through continual worship and prayer.

*I want my group to DO...*

Pick two areas to work on.

*I want my group to PLAN...*

Next outreach event.

**POST-MEETING SUMMARY:**

Attendance: 11

**AGENDA:**

*What worked well?*

Kevin's prayer activity. Awesome!

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*What was weak?*

Icebreaker; was too light for this group.

**PERSONAL STORIES:**

*Things we celebrated:*

Adrian's new job. Steve's good prognosis.

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*Concerns:*

The Stevens' look troubled. Give them a call this week.